

BRECON TOWN COUNCIL

MINUTES OF A MEETING OF THE FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE OF BRECON TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE GUILDHALL, BRECON ON MONDAY 2 SEPTEMBER 2019 AT 7.00 P.M.

239/19 PRESENT

Councillor A Mathias (Mayor Ex Officio)
Councillor D Meredith
Councillor A Weale
Councillor M Matthews
Councillor M Perry (In the Chair)
Councillor T Davies
Councillor J Powell

In Attendance:- Mrs. Fiona Williams (Town Clerk).
Mr Rhys Ridge-Evans (Administrative Officer)

Not in Attendance: Councillor G Ham

240/19 APOLOGIES

Apologies were received from Councillors Dorrance, Walsh and Trailor.

241/19 DECLARATIONS OF INTEREST

There were no declarations.

242/19 MINUTES

The Minutes of the Meeting of the Finance and Commissioning of Contracts Committee held on 1 July 2019 (Pages 40 - 42) were taken as read, approved as a true record and signed.

243/19 ARISING FROM THE MINUTES

VISIT BRECON UPDATE REPORT (MINUTE NO. 150/19)

Members asked for an update about the Visit Brecon signage and the Town Clerk advised that permission has been granted from Boots to locate a banner on their fence, and the banner is on order. Members requested that the Town Clerk goes ahead and also orders a permanent sign and applies for Planning Permission for this. Members also queried whether the Press Release had been made by Visit Brecon and the Town Clerk advised that it had not and that this would be followed up.

**FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE – 2 SEPTEMBER
2019**

Subject to the foregoing it was

RESOLVED

THAT The Minutes of the Meeting of the Finance and Commissioning of Contracts Committee held on 1 July 2019 (Pages 40 - 42) were taken as read, approved as a true record and signed.

244/19 FINANCE COMMITTEE TERMS OF REFERENCE

Submitted **F(A)** the draft Finance and Commissioning of Contracts Committee terms of reference.

RESOLVED

THAT the draft terms of reference be approved.

SECTION A – FINANCIAL MATTERS

LETTERS OF THANKS

245/19 The Chair informed Members that letters have been received since the last meeting and that they were tabled for inspection.

246/19 REPORT – LIMITS FOR DEBIT CARD AND PETTY CASH

Submitted **F(C)** a report prepared by the Town Clerk concerning the limits on the debit card and petty cash. This item was discussed in detail and it was

RESOLVED UNANIMOUSLY

THAT the limits of the debit card and the petty cash be increased to £250.

247/19 REQUEST TO USE VISIT BRECON LOGO

Submitted **F(D)** an email requesting the use of the Visit Brecon logo for clothing. This item was discussed in detail and after discussion it was

RESOLVED

THAT this does not proceed at this stage as it is felt that badges are sufficient for not.

248/19 INFORMATION RECEIVED FROM WELSH GOVERNMENT ON NON-DOMESTIC RATES RELIEF FOR PUBLIC TOILETS

Submitted **F(E)** the information received from the Welsh Government on non-domestic rates relief for public toilets

**FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE – 2 SEPTEMBER
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RESOLVED

THAT this information be taken as received and its content noted.

249/19 FINANCIAL REPORTS

Submitted **F(F)** a statements of account for May, June and July 2019; **F(F)(i)** Bank reconciliation to 31 July 2019 and **F(F)(ii)** Budget V Actual to 31 July 2019.

RESOLVED

THAT the statements of account, the bank reconciliation and the budget v actual be received and their contents noted.

250/19 SUGGESTIONS / ITEMS FOR INCLUSION IN THE PRECEPT

There were no items at present but Members were encouraged to send any thoughts to the Town Clerk.

251/19 PR AND PRESS OPPORTUNITIES

The information received from the Welsh Government.

252/19 ANY OTHER BUSINESS

The Town Clerk informed Members about the requirement to submit VAT Returns digitally and that the upgrade that was require to the Sage software and the cost implications of this, which was noted and approved.

253/19 EXCLUSION OF THE PUBLIC AND PRESS

It was recommended that for the purposes of this section the Committee pass the following Resolution:-

THAT in view of the confidential nature of the business about to be transacted whereby matters of either a sensitive nature or of a possible personal nature might be discussed in relation to the finances or staff of the Council, it was advisable in the public interest, that the public and press be temporarily excluded and they were instructed to withdraw from the meeting.