

22 August 2019

Dear Councillor

Notice is hereby given that a meeting of the **FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE** will be held in **THE GUILDHALL, THE COUNCIL CHAMBER, BRECON**, on **MONDAY 2 SEPTEMBER 2019 AT 7:00PM** to transact the business appearing in the Agenda below.

Yours attendance is respectfully requested.

Yours sincerely

Mrs Fiona J Williams
Town Clerk

ITEM	TITLE	ATTACHED / ORAL	PRESENTER
PRELIMINARY MATTERS			
1	Apologies	Oral	Town Clerk
2	Declarations of Interest	Oral	All as appropriate
3	Minutes of Finance and Commissioning of Contracts Committee: 1 July 2019	Attached (Pages 40 – 42)	Chair
4	Matters arising from the minutes	Oral	Chair
SECTION A			
ITEMS FOR RECEIPT AND CONSIDERATION			
5	Consider and approve Finance and Commissioning of Contract Committee Terms of Reference	Attached F(A)	Chair
6	Letters of thanks received from: (a) Letter from Wales Air Ambulance Charity	Correspondence will be available at the meeting	Chair

7	Report – Limits for Debit Card and Petty Cash	Attached F(C)	Chair
8	Request to use Visit Brecon Logo	Attached F(D)	Chair
9	Information received from Welsh Government on Non-Domestic Rates Relief for Public Toilets	Attached F(E)	Chair
10	Financial reports		Chair
(a)	Statements of Account – May, June and July 2019	Attached F(F)	
(b)	Bank Reconciliation to 31 July 2019	Attached F(F)(i)	Chair
(c)	Budget V Actual to 31 July 2019	Attached F(F)(ii)	Chair
11	Suggestions/Items for inclusion in the Precept 2020/21	Oral	Chair
12	PR and Press opportunities	Oral	Chair
13	Any other business of an urgent nature and for information purposes only.	Oral	Chair

DISTRIBUTION

Members of the Finance and Commissioning of Contracts Committee:

Councillor T Davies	Councillor A M C Weale
Councillor M Matthews	Councillor C Walsh
Councillor M Dorrance	Councillor D Meredith
Councillor E Trailor	Councillor J Powell
Councillor G Ham	Councillor M Perry

Other Members of the Council (for information only) namely:

Councillor A Mathias	Councillor R Thomas
Councillor L Rijnenberg	Councillor S Morgans
Councillor I Williams	

It is recommended that for the purpose of this section the Committee pass the following resolution:-

"THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible personal nature might be discussed in relation to the staff of the Council, and matters of a sensitive nature, it is advisable in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw."