

17 February 2020

Dear Councillor,

Notice is hereby given that a meeting of the **BRECON TOWN COUNCIL** will be held in **THE GUILDHALL, THE COUNCIL CHAMBER, BRECON, on MONDAY 23 MARCH 2020 AT 7:00PM** to transact the business appearing in the Agenda below.

Yours attendance is respectfully requested.

Yours sincerely

Mrs Fiona J Williams

Town Clerk

ITEM	TITLE	ATTACHED / ORAL	PRESENTER
PRELIMINARY MATTERS			
1	Apologies	Oral	Town Clerk
2	Declarations of Interest	Oral	All as appropriate
3	Announcements		
4(a)	Minutes from Town Council: 24 February 2020 for approval	Attached (Pages 167 – 171)	Mayor
(b)	Minutes from Planning, Guildhall and Staffing Committee: 2 March 2020	Attached (Pages 174 – 176)	Chair of Committee
(c)	Minutes from Finance and Commissioning of Contracts Committee: 2 March 2020	Attached (Pages 178 – 180)	Chair of Committee
5	Matters arising from the minutes	Oral	Mayor
SECTION A			
ITEMS FOR RECEIPT AND CONSIDERATION			
6	Coronavirus Pandemic Contingency Plan Policy	Attached C(A) (to follow by email)	Mayor
(b)	To consider extending the delegation of Council decisions	Oral	

	to the Clerk in consultation with the Mayor and/or Deputy Mayor and/or relevant Committee Chair during any period of restricted activity declared by the Government in respect of the COVID-19 virus, such delegation to enable the Council to fulfil its responsibilities to its residents		
(c)	Formal appointment of Pandemic Crisis Management Team	Oral	
(d)	To consider cancelling or postponing current events: <ol style="list-style-type: none"> 1. AGM Reception 2. VE Day 3. Gurkha Parade 	Oral	
7	To nominate the Mayor for the ensuing Municipal Year 2020/2021	Oral	Mayor
8	To nominate the Deputy Mayor for the ensuing Municipal Year 2020/2021	Oral	Mayor
9	Correspondence from Gouesnou Town Hall – Work Experience Opportunities	Attached C(B)	Mayor
10	Town and Community Council Clerk Meeting – Powys County Council update	Attached C(C)	Mayor
11	Report of Internal Auditor 2019/20	Attached C(D)	Mayor
12	Appointment of Internal Auditor 2020/21	Oral	Mayor
13	Annual Internal Audit Review 2019/20 (N.B. 2018/19 documents provided for reference)	Attached C(E)	Mayor
14	Annual Council Risk Assessment & Management (Financial) 2019/18 (N.B. 2018/19 documents provided for reference)	Attached C(F)	Mayor
15	Internal Audit and Control Testing 2019/20 (N.B. 2018/19 documents provided for reference)	Attached C(G)	Mayor
16	Trust Accounts for the year ended 31/12/20 <ol style="list-style-type: none"> a) Harley Thomas 	Attached C(H)	Mayor

	b) Brecknock Welfare Trust c) Alderman Thomas Williams		
17	Independent Remuneration Panel (IRP) for Wales		Mayor
(a)	Email and Draft Supplementary Report – The Principles relating to the Reimbursement of Costs of Care	Attached C(I)	
(b)	Independent Remuneration Panel for Wales Annual Report – Relating to the Year 2020/21	Attached C(J)	
(c)	Town Clerk’s Report relating to IRP requirements 2020/21	Attached C(K) (to follow by email)	
18	Approval of names for Maendu Well Development Site, to be decided by public Vote	Attached C(L)	Mayor
19	PR and Press opportunities	Oral	Mayor
20	Any other business of an urgent nature and for information purposes only.	Oral	Mayor

DISTRIBUTION

Members of the Town Council

The Brecon Library

The Inspector – Dyfed Powys Police, Brecon

Brecon and Radnor Express

It is recommended that for the purpose of this section the Committee pass the following resolution:-

"THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible personal nature might be discussed in relation to the staff of the Council, and matters of a sensitive nature, it is advisable in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw."