



14 April 2022

Dear Councillor,

Notice is hereby given that a meeting of the **BRECON TOWN COUNCIL** will be held remotely via **ZOOM**, on **MONDAY 25 April 2022 AT 7:00PM** to transact the business appearing in the Agenda below.

Yours attendance is respectfully requested.

Yours sincerely

Mrs Fiona J Williams
Town Clerk

| ITEM | TITLE | ATTACHED / ORAL | PRESENTER |
|-------------|--|------------------------------------|--------------------|
| | PRESENTATION | | |
| | PRELIMINARY MATTERS | | |
| 1 | Apologies | Oral | Town Clerk |
| 2 | Declarations of Interest | Oral | All as appropriate |
| 3 | Announcements | Oral | Mayor |
| 4(a) | Minutes from Town Council: 28 March 2022 for approval | Attached (Pages 170 –193) | Mayor |
| (b) | Minutes from Planning, Guildhall and Staffing Committee: 4 April 2022 for approval | Attached (Pages 196 – 198) | Chair of Committee |
| (c) | Minutes from Finance and Commissioning of Contracts Committee: 4 April 2022 for approval | Attached (Pages 200 – 201) | Chair of Committee |
| (d) | Minutes from Environment and Events Committee: 5 April 2022 for approval | Attached (Pages 203 – 207) | Chair of Committee |
| 5 | Matters arising from the minutes | Oral | Mayor |
| | SECTION A | | |
| | ITEMS FOR RECEIPT AND CONSIDERATION | | |
| 6 | COVID requirements review | Oral | Mayor |
| 7 | Email received from Welsh Government - Strategy and Integrated Impact Assessment for the Remote Working Policy | Attached C(A) | Mayor |
| 8 | Draft - Wellbeing Report 2021/22 | Attached C(B) | Mayor |
| 9 | Traffic Order Report | Attached C(C) | Mayor |
| 10 | Quarterly report – Y Gaer | Attached C(D) | Mayor |

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|----|--|---|-------|
| 11 | Budget V Actual and Bank Reconciliation for March 2022 | Attached C(E) | Mayor |
| 12 | Statements of Accounts Paid March 2022 | Attached C(F) | Mayor |
| 13 | Report of the Internal Auditor | Attached C(G) | Mayor |
| 14 | In respect of Accounts and Audit for year ended 31 st March 2022: (a) Receive and consider Budget & Actual to 31 st March 2022 (b) Approve and sign the Accounts to 31 st March 2022 (c) Approve and sign Annual Return for audit for the year ended 31 st March 2022: i. Approve Accounting Statements 2021-22 (Pg.2) ii. Complete and approve Annual Governance Statement (Part 1 of Annual Return – Pgs. 3 - 4) Receive and sign Approval and Certification (d) Receive Annual Internal Audit Report with Annual Governance Statements (Pgs. 6-7) (e) Reserves Analysis | Attached C(H) Attached C(I) Attached C(J) Attachment as above C(K) Attached C(L) | Mayor |
| 15 | Publication Scheme for review | Attached C(M) | Mayor |
| 16 | Information & Data Protection Policy for review | Attached C(N) | Mayor |
| 17 | Subject Access Policy for review | Attached C(O) | Mayor |
| 18 | Any other business of an urgent nature and for information purposes only. | Oral | Mayor |

DISTRIBUTION

Members of the Town Council

It is recommended that for the purpose of this section the Council pass the following resolution:-

"THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible personal nature might be discussed in relation to the staff of the Council, and matters of a sensitive nature, it is advisable in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw."