

**MINUTES OF A MEETING OF THE BRECON TOWN COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY 28 MARCH 2022 AT 7.00 P.M.**

**700/21 PRESENT**

Councillor J Powell (Mayor in the Chair)  
Councillor M Matthews  
Councillor T Davies  
Councillor D Meredith  
Councillor M Dorrance (arrived 7:04pm)  
Councillor A M C Weale  
Councillor R Thomas  
Councillor C Walsh  
Councillor I Williams  
Councillor M Perry  
Councillor A Mathias  
Councillor M Davies

**In Attendance:** Fiona Williams (Town Clerk)  
Rhys Ridge-Evans (Administrative Officer)  
Ptryk Bialowas (Youth Representative)(left 7:46pm)

**701/21 APOLOGIES**

Apologies were received from Councillors Rijnenberg and Morgans, and Youth Representative Brooke Osborne.

**702/21 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**703/21 ANNOUNCEMENTS**

The Mayor confirmed that he had attended the enthronement of the new Bishop of Swansea and Brecon Cathedral, and tree planting at Brecon High School.

**SECTION A**

**704/21 MINUTES**

The Minutes of the meeting of the Council held on 28 February 2022 (Pages 170 to 176) (copies of which had been previously circulated) were considered

**705/21 ARISING FROM THE MINUTES**

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### **SIGNAGE REPORT (MINUTE NO 655/21)**

The Town Clerk gave an update with regard to the signage report. She also informed Members that a letter of support had been requested from this Council, which was approved.

Subject to the foregoing, it was

#### **IT WAS RESOLVED**

**THAT the Minutes of the Town Council meeting held on 28 February 2022 be taken as read, approved as a true record, and signed.**

### **706/21 PLANNING, GUILDHALL AND STAFFING COMMITTEE – 7 MARCH 2022**

The Minutes of the Planning, Guildhall and Staffing Committee held on 7 March 2022 (pages 179 – 181) (copies of which had been previously circulated) were considered

#### **IT WAS RESOLVED**

**THAT the Minutes of the Meeting of the Planning, Guildhall and Staffing Committee held on 7 March 2022 be taken as read, approved as a true record, and signed.**

### **707/21 FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE – 7 MARCH 2022**

The Minutes of the Finance and Commissioning of Contracts Committee held on 7 March 2022 (Pages 183 – 185) (copies of which had been previously circulated) were considered

#### **IT WAS RESOLVED**

**THAT the Minutes of the Finance and Commissioning of Contracts Committee held on 7 March 2022 be taken as read, approved as a true record, and signed.**

### **708/21 LETTER FROM ZURICH – 2 FEBRUARY 2022**

Submitted **C(A)** a letter received from Zurich concerning valuations. The Town Clerk informed Members that valuations have not been carried out

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since 2018 and recommended that quotations are obtained for this. Members discussed this item

### **RESOLVED**

**THAT quotes be obtained from valuers for the Town Council properties and assets to ensure the right level of insurance is being provided.**

### **709/21 UPDATE REPORT – SMART TOWNS INCLUDING FREQUENTLY ASKED QUESTIONS**

Submitted **C(B)** an update report concerning smart towns including Frequently Asked Questions provided by Telemat. The Mayor and Councillor Walsh explained this agenda item for Members. Members discussed this item, and it was

### **RESOLVED**

**THAT the update report be approved, and that the actions therein be agreed.**

### **710/21 LETTER FROM POWYS COUNTY COUNCIL – DECISION LETTER – PROPOSALS AFFECTING MOUNT STREET C.P. INFANTS SCHOOL, MOUNT STREET C.P. JUNIOR SCHOOL, AND CRADOC C.P. SCHOOL**

Submitted **C(C)** a letter received from Powys County Council concerning proposals affecting Mount Street C.P. Infants School, Mount Street C.P. Junior School and Cradoc C.P. School. Members noted that it was disappointing to read. Members queried whether a follow up letter could be sent to Powys County Council

### **RESOLVED**

**THAT Councillor Rijnenberg be asked to draft a response to the letter received and this to be forwarded to Powys County Council.**

### **711/21 COMPLETION OF AUDIT NOTICES**

Submitted **C(D)** Completion of Audit Notices. Members noted their thanks to the Town Clerk, Staff, Members and the internal auditor for the work put into this to enable this Council to obtain an unqualified audit.

### **RESOLVED**

**THAT this information be taken as received and noted.**

**712/21 REVIEW – COVID REQUIREMENTS**

The Town Clerk referred to the COVID report submitted at the February Council meeting whereby it was resolved to retain the existing measures in place and review today. The Town Clerk stated that it is no longer law from today to wear masks in our settings, however, COVID remains prevalent in our area and it is up to the organisation to decide what measures to have in place. There remains a requirement to have a risk assessment and to take reasonable measures to minimise the spread of COVID. Members discussed this item in detail, and it was

**RESOLVED**

**THAT with regard to the Guildhall that existing measures to remain i.e., wearing of masks if anyone enters the building other than those who workplace it is (other than when eating/drinking), limitations on occupancy, minimum 1 metre spacing, opening windows/doors, hand sanitizer, cleaning regime. No track and trace required, and no Covid Passes required for the theatre from today.**

**THAT with regard to Visit Brecon all existing safety measures to remain i.e., screens, limitation on occupancy, wearing of masks at all times to continue (other than when eating/drinking), minimum of 1 metre spacing (more preferable) use of ventilation system, hand sanitizer, cleaning regime. The only change is that track and trace is no longer required from today.**

**713/21 TO CONFIRM ARRANGEMENTS FOR AGM AND GURKHA PARADE**

The Town Clerk explained that with regard to events there remains a legal responsibility for the organisers to maintain the health and safety of workers and those attending. There is a need to risk assess events for COVID in addition to the usual risk assessments and implement measures as appropriate such as signage. 'Reasonable' safety measures have to be implemented which may include things such as reducing capacity for indoor events. Members discussed this, and during discussion it was queried whether the courtroom at Y Gaer could be used for the AGM as there would be more space than in the Guildhall chamber.

**RESOLVED**

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**THAT the Town Clerk enquires with Y Gaer if it would be possible to hold the AGM in the courtroom with a drinks reception being held on the terrace and in the garden afterwards, and that plans for the Gurkha parade are started.**

### **714/21 LETTER FROM M&G INVESTMENTS – 22 FEBRUARY 2022**

Submitted **C(E)** a letter received from M&G investments relating to the G T Harley Thomas Trust.

**RESOLVED**

**THAT this information be taken as received and noted.**

### **715/21 COMMUNITY YOUTH REPRESENTATION POLICY FOR REVIEW**

Submitted **C(F)** Community Youth Representation Policy for review. At this point, Councillor M Davies informed Members that Brooke has decided to stand down as a Youth Representative on the Council. Members discussed this item and it was suggested to ask the Youth Representatives for feedback. Member discussed this item, and it was

**RESOLVED**

**THAT the Community Youth Representation Policy be reapproved for two years, that a meeting is arranged to seek feedback from the Community Youth Representatives about the scheme, and that advertisement of the vacancy be published after the election.**

### **716/21 BUDGET V ACTUAL AND BANK RECONCILIATION FOR FEBRUARY 2022**

Considered **C(G)** Budget V Actual and Bank Reconciliation for February 2022.

**RESOLVED**

**THAT this information be taken as received and noted.**

### **717/21 STATEMENT OF ACCOUNTS PAID 2021/22**

Submitted **C(H)** statements of accounts paid 2021/22.

**RESOLVED**

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**THAT this information be taken as received and noted.**

**718/21 TRUST ACCOUNTS FOR THE YEAR ENDED 31/12/20**

Submitted **C(I)** Trust accounts for the year ended 31/12/20 for **a)** Harley Thomas Trust, **b)** Brecknock Welfare Trust and **c)** Alderman Thomas Williams Trust.

**RESOLVED**

**THESE accounts were received and approved.**

**719/21 DELEGATED DECISIONS**

Submitted **C(J)** list of delegated decisions.

**RESOLVED**

**THAT this information be taken as received and noted.**

**720/21 ANY OTHER BUSINESS**

There were no items.

**721/21 EXCLUSION OF THE PUBLIC AND PRESS**

**SECTION B**

**RESOLVED**

**THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible personal nature might be discussed in relation to the finances or staff of the Council, and matters of a sensitive nature, it was advisable in the public interest that the public and press be temporarily excluded and that they be instructed to withdraw from the meeting.**