

## BRECON TOWN COUNCIL

### MINUTES OF A MEETING OF THE FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE OF BRECON TOWN COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY 6 JUNE 2022 AT 7.00 P.M.

#### 66/22 PRESENT

Councillor C Walsh (in the Chair)  
Councillor M Dorrance  
Councillor M Davies  
Councillor J Powell  
Councillor S Morgans  
Councillor D Meredith  
Councillor N Kilgallon  
Councillor N Stone  
Councillor T Fretten

**In Attendance:-** Mrs. Fiona Williams (Town Clerk)  
Mr Rhys Ridge-Evans (Administrative Officer)

#### 67/22 APOLOGIES

Apologies were received from Councillor Perry.

#### 68/22 DECLARATIONS OF INTEREST

Councillor Powell declared an interest in the application received from Jazz Club Cymru / The Muse. Councillor Fretten declared an interest in the applications received from Brecknock Gardening Association, Brecon Festival Ballet, Beacons Music Trust, Theatr Brycheiniog, and the Jazz Club Cymru / The Muse. Councillors Walsh and Dorrance declared an interest in the application received from the St Johns Family Centre, as did the Administrative Officer. Councillor Stone declared an interest in the application from the Brecknock Gardening Association. Councillor Kilgallon declared an interest in the application from the Chamber of Trade and Tourism. Councillor Morgans declared an interest in the applications received from the St Johns Family Centre, Jazz Club Cymru / The Muse, and the Chamber of Trade and Tourism.

#### 69/22 MINUTES

The Minutes of the Meeting of the Finance and Commissioning of Contracts Committee held on 4 April 2022 (Pages 200 – 201) (copies of which had been previously circulated) were considered

#### RESOLVED

**THAT the Minutes of the Meeting of the Finance and Commissioning of Contracts Committee held on 4 April 2022 be taken as read, approved as a true record, and signed.**

**70/22 CHAIR – ELECTION OF**

Nominations for the position of Chair of the Committee were invited, and it was

**RESOLVED UNANIMOUSLY**

**THAT Councillor C Walsh be elected Chair of the Finance and Commissioning of Contracts Committee for the current Municipal Year.**

**71/22 VICE CHAIR – ELECTION OF**

Nominations for the position of Vice Chair of the Committee were invited, and it was

**RESOLVED UNANIMOUSLY**

**THAT Councillor J Powell be elected Vice Chair of the Finance and Commissioning of Contracts Committee for the current Municipal Year.**

**72/22 TERMS OF REFERENCE**

Submitted **F(A)** terms of reference for the Finance and Commissioning of Contracts Committee. Following discussion, it was

**RESOLVED UNANIMOUSLY**

**THAT any proposed changes to the Terms of Reference be forwarded to the Town Clerk and that these be re-approved at the next meeting of this Committee.**

**SECTION A – FINANCIAL MATTERS**

**75/22 SUMMARY OF THANK YOU LETTER(S) RECEIVED**

Submitted **F(B)** a summary of thank you letters received.

**THIS was taken as received and noted.**

**74/22 APPLICATIONS FOR FINANCIAL ASSISTANCE**

Submitted - Schedule of applications received for financial assistance (copies of which had been previously circulated - **Attachment F(C)**).

Having considered the financial aspects and other details of all the applications received (**attachment F(D)**) it was –

**RESOLVED**

**THAT the undermentioned application for financial assistance be dealt with as follows:**

**POWYS BRECKNOCK FEDERATION OF WOMEN'S INSTITUTES**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £230 be awarded to Powys Brecknock Federation of Women's Institutes.**

**JAZZ CLUB CYMRU / THE MUSE**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £2500 be awarded to Jazz Club Cymru / The Muse.**

**BRECKNOCK GARDENING ASSOCIATION**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £300 be awarded to Brecknock Gardening Association.**

**BRECON FARMERS MARKET**

Members discussed this application in detail and noted that further information was needed before a decision was made.

**RESOLVED UNANIMOUSLY**

**THAT the application be deferred until the information has been received.**

**BRECON CHAMBER OF TRADE AND TOURISM**

Members discussed this application in detail and noted that further information was needed before a decision was made.

**RESOLVED UNANIMOUSLY**

**THAT the application be deferred until the information has been received.**

**BRECON EVENTS**

Members discussed this application in detail and noted that further information was needed before a decision was made.

**RESOLVED UNANIMOUSLY**

**THAT the application be deferred until the information has been received.**

**WESTENDERS**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £500 be awarded to Westenders.**

**BRECON FESTIVAL BALLET**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £3000 be awarded to Brecon Festival Ballet.**

**BRECON BEACONS MUSIC TRUST**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £900 be awarded to Brecon Beacons Music Trust.**

**URDD GOBAITH CYMRU**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £200 be awarded to Urdd Gobaith Cymru.**

**THE WELLBEING PROJECT BRECON**

**RESOLVED UNANIMOUSLY**

**THAT a grant of £5000 be awarded to The Wellbeing Project Brecon.**

**75/22 STREET CLEANING SCHEDULE**

Submitted F(E) street cleaning schedule.

**THIS information was taken as received and noted.**

**76/22 VERIFIED BANK RECONCILIATION 13 MAY 2022**

The Chair confirmed that he had signed and verified the bank reconciliation to the bank statement up to 13 May 2022.

**THIS information was taken as received and noted.**

**77/22 VISIT BRECON VOLUNTEERING POLICY FOR REVIEW**

Submitted **F(F)** Visit Brecon Volunteering Policy for review. The Chair requested that any amendments be forwarded to the Town Clerk in readiness for the policy to be re-presented for approval at the next meeting.

**RESOLVED**

**THAT this information be taken as received and noted.**

**78/22 COVID REQUIREMENTS – VISIT BRECON**

The Chair informed Members that at the Planning, Guildhall, and Staffing Committee prior to this meeting had decided to cease all covid requirements at the Guildhall, and wondered if Members were of the view to do the same at Visit Brecon. Members discussed this, and it was

**RESOLVED**

**THAT all covid requirements be removed at the Visit Brecon office.**

**79/22 PR AND PRESS OPPORTUNITIES**

Grant aid

**80/22 ANY OTHER BUSINESS**

A suggestion was put forward to request that the news be forwarded to the Brecon and Radnor Express in addition to Brecon Town Council's monthly news poster and social media posts.

**81/22 EXCLUSION OF THE PUBLIC AND PRESS**

It was recommended that for the purposes of this section the Committee pass the following Resolution:-

**THAT in view of the confidential nature of the business about to be transacted whereby matters of either a sensitive nature or of a possible personal nature might be discussed in relation to the finances or staff of the Council, it was advisable in the public interest, that the public and press be temporarily excluded and they were instructed to withdraw from the meeting.**