

**MINUTES OF A MEETING OF THE BRECON TOWN COUNCIL HELD
REMOTELY VIA ZOOM ON MONDAY 22 MAY 2022 AT 7.00 P.M.**

13/22 PRESENT

Councillor D Meredith (Mayor in the Chair)
Councillor L Rijnenberg
Councillor M Matthews
Councillor M Dorrance
Councillor R Thomas
Councillor N Kilgallon
Councillor C Walsh
Councillor S Drinan
Councillor T Fretten
Councillor S Morgans
Councillor J Powell
Councillor N Stone
Councillor C Walton
Councillor M Davies
Councillor M Perry

In Attendance: Fiona Williams (Town Clerk)
Rhys Ridge-Evans (Administrative Officer)

All persons noted above were present by video link except for Councillor Morgans who was present by audio link.

14/22 APOLOGIES

There were no apologies.

15/22 DECLARATIONS OF INTEREST

Councillor Meredith declared an interest in agenda item 14.

16/22 ANNOUNCEMENTS

The Mayor thanked all Members who attended the Annual General Meeting on Friday evening, and to the staff for their hard work in ensuring the event went smoothly. It was also noted at this point that thanks be given to Mrs Ann Mathias, Mr Martin Weale, and Mr Tomos Davies for their hard work and contribution made to Brecon Town Council over the previous five years as former Councillors. The Mayor informed Members that he had attend an event at the Castle Hotel about the launch of a Nepali village UK project.

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SECTION A

17/22 MINUTES

The Minutes of the meeting of the Council held on 25 April 2022 (Pages 209 to 215) (copies of which had been previously circulated)

18/22 ARISING FROM THE MINUTES

COVID REQUIREMENTS REVIEW (MINUTE NO. 783/21)

The Town Clerk informed Members that a COVID measures review is due at the next Council meeting, and as it stands the requirements are that for masks to be worn. In regard to the Civic event planned at the Guildhall on the 27th May, the Town Clerk enquired whether masks could be dispensed with for this particular event and after consideration this was agreed unanimously.

Subject to the foregoing,

IT WAS RESOLVED

THAT the Minutes of the Town Council meeting held on 25 April 2022 be taken as read, approved as a true record, and signed.

19/22 SPECIAL MEETING

The Minutes of the Special Meeting of the Council held on 13 May 2022 (Pages 220 – 222) (copies of which had been previously circulated)

IT WAS RESOLVED

THAT the Minutes of the Special Meeting of the Town Council held on 13 May 2022 be taken as read, approved as a true record, and signed.

20/22 COMMITTEE MEMBERSHIP

Submitted **C(A)** Committee Membership requests for 2022/23. The Mayor explained that two volunteers were needed to move from the Environment and Events Committee onto the Planning, Guildhall, and Staffing Committee. Members discussed this item, and it was

RESOLVED

THAT Councillor Neil Stone move from the Environment and

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Events Committee to the Planning, Guildhall, and Staffing Committee voluntarily. As there was no second volunteer, it was agreed for the Mayor to put the remaining Members who were able to move into a hat and draw one out in the presence of the Town Clerk for verification.

21/22 MEMBERSHIP OF OUTSIDE BODIES FOR THE MUNICIPAL YEAR 2022/23

Submitted **C(B)** the Membership of outside bodies for the Municipal Year 2022/23. Members discussed this item and it was

RESOLVED

THAT the list of Membership to outside bodies be amended as agreed.

22/22 REPLACEMENT SIGNATORIES ON THE BRECON TOWN COUNCIL BANK ACCOUNTS

The Town Clerk informed Members that two new signatories were required on the Town Council bank accounts. Members discussed this item, and it was

RESOVLED

THAT Councillors Rijnenberg and Morgans be the new signatories on the Town Council bank accounts.

23/22 REPLACEMENT SIGNATORIES ON OTHER BANK ACCOUNTS HELD

The Town Clerk informed Members that replacement signatories were required on the following bank accounts, **1)** Brecknock Welfare Trust, **2)** Breconshire Usk Fishing Association, **3)** G T Harley Thomas Charity, **4)** Alderman Thomas Williams Charity, and **5)** Mayor's Charities Account. Members discussed this item, and it was

RESOLVED

THAT Councillor Drinan becomes the replacement signatory for the Brecknock Welfare Trust, that Councillors Fretten and Stone become the new signatories for the Breconshire Usk Fishing Association, that Councillor Perry becomes the replacement signatory on the G T Harley Thomas Charity, that Councillor Walton becomes the replacement signatory on the Alderman Thomas Williams Charity, and that the current

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signatories on the Mayor's Charities Account remain as Councillors Meredith and Powell, along with the Town Clerk.

24/22 NOMINATION OF TOWN/COMMUNITY COUNCILLORS TO THE COMMUNITY SUB-COMMITTEE OF THE POWYS STANDARDS COMMITTEE- BRECKNOCKSHIRE

Submitted **C(C)** information concerning the Nomination of Town/Community Councillors to the Sub-Committee of the Powys Standards Committee – Brecknockshire.

RESOLVED UNANIMOUSLY

THAT this information be taken as received and noted.

25/22 IRP REPORT

Submitted **C(D)** a report prepared by the Town Clerk concerning the Independent Remuneration Panel. Members discussed this item, and it was

RESOLVED

THAT the following decisions be agreed

- 1. With regard to determination 45 that £500 be approved for each Committee Chair**
- 2. With regard to determination 46 and 47, that travel, overnight stays, and subsistence should be reimbursed in accordance with prescribed rates.**
- 3. With regard to determination 48, that this be accepted if requested by a Member.**
- 4. With regard to determination 49, this was deferred to the Finance and Commissioning of Contracts Committee as further advice was needed.**
- 5. With regard to determination 50, that payments of £1500 be approved for the Mayor, and £500 be approved for the Deputy Mayor.**
- 6. THAT in the event of a Member standing down, leaving office, or passing away during the year, that no portion of the payment will be reclaimed.**
- 7. THAT one annual payment is made to all Members as soon as possible after all Committee chairs have been appointed for the Municipal year.**

26/22 TO NOMINATE A COUNCILLOR AS A RESPONSIBLE PERSON FOR

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WEDDINGS

Members discussed this item in detail, and it was

RESOLVED

THAT Councillor Drinan be a named responsible person for weddings.

27/22 CO-OPTED MEMBERS OF THE PUBLIC

Submitted **C(E)** information relating to co-option of Members of the Public. The Town Clerk explained this agenda item for the benefit of Members. Members discussed this item, and it was

RESOLVED

THAT the Terms of Appointment and Code of Conduct for Co opted Members of the public be approved and that decisions to co-opt be delegated to each relevant Committee.

28/22 SCHOOL CROSSING PATROL

As Councillor Meredith declared an interest in this agenda item, he was placed in the waiting room on Zoom, and Councillor M Davies, Deputy Mayor, assumed the chair.

Submitted **C(F)** report relating to the proposed School crossing patrol at the Struet / Priory School junction. Councillor Dorrance explained this agenda item for the benefit of Members. Members discussed this item, and it was

RESOLVED UNANIMOUSLY

THAT a second school crossing patrol officer is required, and that the funding for the additional role be taken from general reserves, that requests be made to Brecon High School / Powys County Council to undertake the recruitment process, and that this be implemented as soon as possible.

Councillor Meredith returned to the meeting.

29/22 REQUEST FROM EPM CREATIVE FOR LETTER OF SUPPORT FOR ROAD CLOSURE OVER THE JAZZ WEEKEND

The Mayor explained this agenda item for the benefit of Members.

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Members discussed this item, and it was

RESOLVED UNANIMOUSLY

THAT a letter of support be approved.

30/22 STATEMENTS OF ACCOUNTS PAID APRIL 2022

Submitted **C(G)** statements of accounts paid April 2022.

RESOLVED

THAT this information be taken as received and noted.

32/22 BUDGET V ACTUAL AND BANK RECONCILIATION – APRIL 2022

Submitted **C(H)** budget v actual and bank reconciliation for April 2022.

THIS information was taken as received and noted.

33/22 REVIEW OF YOUTH REPRESENTATIVE SCHEME AND APPOINTMENT OF SECOND YOUTH REPRESENTATIVE

Submitted **C(I)** review of Youth Representative Scheme and appointment of second Youth Representative. Members discussed this item in detail, and it was

RESOVLED

THAT the actions as detailed within the report be approved and that Councillor Walton be appointed as the mentor for the current youth representative.

34/22 PR OPPORTUNITIES ARISING FROM THE MEETING

New Youth Representative / School Crossing Patrol.

35/21 ANY OTHER BUSINESS

There were no items.

36/21 EXCLUSION OF THE PUBLIC AND PRESS

SECTION B

RESOLVED

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THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible personal nature might be discussed in relation to the finances or staff of the Council, and matters of a sensitive nature, it was advisable in the public interest that the public and press be temporarily excluded and that they be instructed to withdraw from the meeting.

DRAFT