



30 October 2023

Dear Councillor

Notice is hereby given that a meeting of the **FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE** will be held remotely via **ZOOM**, on **MONDAY 6 NOVEMBER 2023 AT 7:00PM** to transact the business appearing in the Agenda below.

Yours attendance is respectfully requested.

Yours sincerely

Mrs Fiona J Williams
Town Clerk

ITEM	TITLE	ATTACHED / ORAL	PRESENTER
PRELIMINARY MATTERS			
1	Apologies	Oral	Town Clerk
2	Declarations of Interest	Oral	All as appropriate
3	Minutes of Finance and Commissioning of Contracts Committee: 2 October 2023 for approval	Attached (Pages 78 – 79)	Chair
4	Matters arising from the minutes	Oral	Chair
SECTION A			
ITEMS FOR RECEIPT AND CONSIDERATION			
5	Schedule of Thank you letters/emails	Attached F(A)	Chair
6	Schedule of applications	Attached F(B)	Chair
7	Applications for financial assistance (N.B. all accounts will be circulated by email)	Attached F(C)	Chair
8	Street Cleaning Schedule	Attached F(D)	Chair
9	Update – Greenminds	Attached F(E)	Chair
10	PR and Press opportunities	Oral	Chair
11	Any other business of an urgent nature and for information purposes only.	Oral	Chair

DISTRIBUTION

Members of the Finance and Commissioning of Contracts Committee:

Councillor M Dorrance	Councillor C Walsh
Councillor M Davies	Councillor J Powell
Councillor N Kilgallon	Councillor S Drinan
Councillor N Stone	Councillor S Morgans
Councillor M Perry	Councillor D Meredith

Other Members of the Council (for information only) namely:

Councillor R Thomas	Councillor L Rijnenberg
Councillor M Matthews	Councillor C Walton
Councillor T Fretten	

It is recommended that for the purpose of this section the Committee pass the following resolution:-

"THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible personal nature might be discussed in relation to the staff of the Council, and matters of a sensitive nature, it is advisable in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw."