

BRECON TOWN COUNCIL

MINUTES OF A MEETING OF THE PLANNING, GUILDHALL AND STAFFING COMMITTEE OF BRECON TOWN COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY 5 FEBRUARY 2024 AT 5.30 P.M.

499/23 PRESENT

Councillor T Fretten
Councillor R Thomas (in the Chair)
Councillor M Matthews
Councillor C Walton
Councillor C Walsh

In attendance: Mrs. Fiona Williams (Town Clerk)
Mr Rhys Ridge-Evans (Administrative Officer)

Not in attendance: Councillor S Drinan

500/23 APOLOGIES

Apologies were received from Councillors Meredith, Rijnenberg, Stone, and Perry.

501/23 DECLARATIONS OF INTEREST

Councillor Matthews declared an interest in agenda item 21. It was agreed to defer this item to the next meeting to avoid becoming inquorate.

502/23 MINUTES – PLANNING, GUILDHALL AND STAFFING COMMITTEE

The Minutes of the Meeting of the Planning, Guildhall and Staffing Committee held on 8 January 2024 (Pages 118 – 120) (copies of which had been previously circulated) were considered.

RESOLVED

THAT the Minutes of the Planning, Guildhall and Staffing Committee held on 8 January 2023 be taken as read, approved as a true record, and signed.

503/23 PLANNING APPLICATIONS

- (a) Submitted – Schedule of applications from the Bannau Brycheiniog National Park Authority reference number 4595 – 4603 (copies of which had been previously circulated –**P(A)(i)**).

- (b) Submitted **P(A)(ii)** – email correspondence sent to Councillor Rijnenberg relating to the proposed development at the former Roy Hatton Car Sales site. Members discussed the proposed plans for the former Roy Hatton Car Sales which they were pleased to note have been updated to include a day centre. Members were supportive of the development and noted there are still queried around the height of the development and the drainage provisions. It was noted that it wasn't known which date this application would be discussed at the Bannau Brycheiniog National Park Authority Planning Committee.
- (c) Submitted – Schedule of decisions from the Bannau Brycheiniog National Park Authority copies of which had been previously circulated –**P(B)**.

The Committee considered the applications received as shown on the schedule.

RESOLVED

- (a) **THAT the schedule contained in the attached P(A) be received and noted.**
- (b) **THAT the Town Clerk informs Councillors Thomas, Rijnenberg, and Walsh when the BBNPA agenda is published.**
- (b) **THAT the schedule contained in the attached P(B) be received and noted.**

504/23 POLICIES FOR REVIEW

Submitted **P(C)** TOIL Policy and **P(D)** Recruitment Policy for review. Members discussed this item and it was confirmed that in regard to the TOIL policy changes have been made in regard to the method of recording. The Town Clerk confirmed that there were no changes to the Recruitment Policy. Following this, it was

RESOLVED

THAT the Policies be re-approved as drafted and adopted.

505/23 PHOTOS IN MAYORS PARLOUR

The Chair explained this agenda item, with assistance from the Town Clerk, that for a number of years, past Mayor's photos have not been displayed in the Mayor's Parlour due to lack of space in the display cabinets. Following discussion, it was

RESOLVED

TO remove the oldest section of the display and reorganise to provide room to bring the display up to date, and to look at options in future for displaying older photos elsewhere in the building.

506/23 REPLY FROM BBNPA REQUEST FOR CHANGES TO RE-SUBMITTED PLANNING APPLICATIONS

The Town Clerk confirmed that a reply has not been received in this regard.

RESOLVED

THAT this information be taken as received and noted.

507/23 REPLY FROM BBNPA – RHOSFERIG ROAD PLANNING APP 23/22289

The Town Clerk confirmed that no reply has been received from BBNPA in regard to the enquiry about the hedge. Councillor Walsh informed Members that he is looking into this, and will be meeting with relevant officers of Powys County Council, and National Park Authority to discuss this, and that he will report back.

THIS information was taken as received and noted.

508/23 GUILDHALL HANGING BASKET BRACKETS

The Town Clerk informed Member that some of the hanging basket brackets on the Guildhall would need replacing before hanging baskets are installed this year. The Town Clerk informed Members that she has spoken to the manufacturer, and a price is awaited to produce 11 of the same design and quality.

RESOLVED

THAT the Town Clerk be approved to go ahead with the purchase of 11 new hanging basket brackets for the Guildhall in the same design.

509/23 RISK ASSESSMENTS FOR REVIEW

Submitted **P(G)(i) – P(G)(x)** Lone Working, Park Keeper Tools, Gas and Electric, First Floor Windows, Flags, Seating, Hazardous Substances, Grounds Maintenance, Cellar Use, and Lone Working Outside risk assessments for review. The Town Clerk confirmed that there are no

reported changes to the Risk Assessments submitted for review.

RESOLVED

THAT the risk assessments be re-approved as drafted.

510/23 WEDDING LICENCE RENEWAL

The Town Clerk informed Members that the Guildhall wedding licence is due for renewal in July 2024 and confirmed the cost of renewal. Members discussed this item in detail, and it was

RESOLVED

THAT a review of the wedding costs and income be undertaken by the Town Clerk, Chair, and Vice Chair, and that a decision be deferred to the March meeting of this Committee following consideration of this information.

511/23 PR AND PRESS OPPORTUNITIES

There were no items.

512/23 ANY OTHER BUSINESS

The Town Clerk informed Members that she has circulated an email requesting nominations for Councillors to attend the Buckingham Palace Garden Party and explained the processes on how this is determined. The Town Clerk confirmed that two nominations have been received, one for Councillor Michaela Davies, and the other for Councillor John Powell. It was agreed that Councillor Michaela Davies be entered into the ballot.

513/23 EXCLUSION OF PUBLIC AND PRESS

RESOLVED

THAT in view of the confidential nature of the business about to be transacted whereby matters of a sensitive nature were to be discussed it was advisable in the public interest that the public and press be temporarily excluded and that they be instructed to withdraw from the meeting.