



15 April 2024

Dear Councillor,

Notice is hereby given that a meeting of the **BRECON TOWN COUNCIL** will be held in the **Council Chamber, the Guildhall**, and also via **ZOOM**, on **MONDAY 22 April 2024 AT 7:00PM** to transact the business appearing in the Agenda below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85150383736?pwd=NHB6dFVISVBscGITM1hIYm02bWRzZz09>

Meeting ID: 851 5038 3736

Passcode: 220335

Your attendance is respectfully requested.

Yours sincerely

Mrs Fiona J Williams  
Town Clerk

ITEM	TITLE	ATTACHED / ORAL	PRESENTER
	<b>PRESENTATION</b>		
	i) Bryan Davies – Donation of Historical Information		
	ii) Bannau Brycheiniog Sustainable Tourism		
	<b>PRELIMINARY MATTERS</b>		
<b>1</b>	Apologies	Oral	Mayor
<b>2</b>	Declarations of Interest	Oral	All as appropriate
<b>3</b>	Announcements	Oral	Mayor
<b>4</b>	Youth Representatives Report	Oral	Youth Representatives
<b>5(a)</b>	Minutes from Town Council: <b>25 March 2024 for approval</b>	Attached (Pages <b>173 – 177</b> )	Mayor
<b>(b)</b>	Minutes from Planning, Guildhall and Staffing Committee: <b>8 April 2024 for approval</b>	Attached (Pages <b>181 – 183</b> )	Chair of Committee
<b>(c)</b>	Minutes from Finance and Commissioning of Contracts Committee: <b>8 April 2024 for approval</b>	Attached (Pages <b>186 – 188</b> )	Chair of Committee
<b>(d)</b>	Minutes from Environment and Events Committee: <b>9 April 2024 for approval</b>	Attached (Pages <b>191 – 195</b> )	Chair of Committee

<b>6</b>	Matters arising from the minutes	Oral	Mayor
	<b>SECTION A</b>		
	<b>ITEMS FOR RECEIPT AND CONSIDERATION</b>		
<b>7</b>	Policies for Review		
<b>(a)</b>	Complaints Policy	Attached <b>C(A)</b>	
<b>8</b>	Appointment of Internal Auditor	Oral	Mayor
<b>9</b>	Annual Internal Audit Review 2023/24	Attached <b>C(B)</b>	Mayor
<b>10</b>	Annual Council Risk Assessment and Management (financial) 2023/24	Attached <b>C(C)</b>	Mayor
<b>11</b>	Internal Audit and Control Testing 2023/24	Attached <b>C(D)</b>	Mayor
<b>12</b>	Report of Internal Auditor	Attached <b>C(E)</b>	Mayor
<b>13</b>	Draft Annual Report	<b>To follow</b>	Mayor
<b>14</b>	Traffic Order Funding	Oral	Mayor
<b>15</b>	PR and Press opportunities	Oral	Mayor
<b>16</b>	Any other business of an urgent nature and for information purposes only.	Oral	Mayor

#### **DISTRIBUTION**

##### **Members of the Town Council**

It is recommended that for the purpose of this section the Council pass the following resolution:-

**“THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible nature might be discussed in relation to staff of the Council, and matters of a sensitive nature, it is advisable in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw.”**