



20 May 2024

Dear Councillor,

Notice is hereby given that a meeting of the **BRECON TOWN COUNCIL** will be held in the **Council Chamber, the Guildhall**, and also via **ZOOM**, on **TUESDAY 28 May 2024 AT 7:00PM** to transact the business appearing in the Agenda below.

Join Zoom Meeting

<https://us02web.zoom.us/j/86304915592?pwd=SGtLcUdoanVDWmRjQUhxRmlMTTI1QT09>

Meeting ID: 863 0491 5592

Passcode: 200472

Your attendance is respectfully requested.

Yours sincerely

Mrs Fiona J Williams
Town Clerk

ITEM	TITLE	ATTACHED / ORAL	PRESENTER
	PRESENTATION		
	Eleri Jones – Director Theatr Brycheiniog		
	PRELIMINARY MATTERS		
1	Apologies	Oral	Mayor
2	Declarations of Interest	Oral	All as appropriate
3	Announcements	Oral	Mayor
4	Youth Representatives Report	Oral	Youth Representatives
5(a)	Minutes from Town Council: 22 April for approval	Attached (Pages 197 – 202)	Mayor
(b)	Minutes from Planning, Guildhall and Staffing Committee: 7 May 2024 for approval	Attached (Pages 205 – 207)	Chair of Committee
(c)	Minutes from Finance and Commissioning of Contracts Committee: 7 May 2024 for approval	Attached (Pages 209 – 211)	Chair of Committee
(d)	Minutes from Special Meeting and Annual General Meeting: 13 May 2024 for approval	Attached (Pages 1 – 3)	Mayor
6	Matters arising from the minutes	Oral	Mayor
	SECTION A		

	ITEMS FOR RECEIPT AND CONSIDERATION		
7	Terms of Reference (a) Planning, Guildhall, and Staffing Committee (b) Finance and Commissioning of Contracts Committee (c) Environment and Events Committee	Attached C(A)(i) Attached C(A)(ii) Attached C(A)(iii)	Mayor
8	Appointment of Members to Standing Committees	Attached C(B)	Mayor
9	Invitation from the PSB	Attached C(C)	Mayor
10	Adoption of Council's Training Plan and Training Record	Attached C(D)	Mayor
12	Suggested Meeting Dates for 2024/25 Municipal Year	Attached C(E)	Mayor
13	Appointment to Outside Bodies for 2024/25 Municipal Year	Attached C(F)	Mayor
14	Request for Guildhall Reception – Zulu Visit	Oral	Mayor
15	In respect of Accounts and Audit for year ended 31 st March 2024: (a) Receive and consider Budget V Actual to 31 st March 2024 (b) Approve and sign the Accounts to 31 st March 2024 (c) Approve and sign Annual Return for audit for the year ended 31 st March 2024: i. Approve Accounting Statements 2023-24 (Pg.1) ii. Complete and approve Annual Governance Statement (Part 1 of Annual Return – Pgs. 2 - 3) Receive and sign Approval and Certification (d) Receive Annual Internal Audit Report with Annual Governance Statements (Pgs. 6-7) (e) Reserves Analysis	Attached C(G) Attached C(H) Attachment as above C(I) Attached C(I) Attached C(J)	Mayor
16	Statements of accounts paid April 2023 – March 2024	Attached C(K)	Mayor



17	Correspondence from Wales Air Ambulance	Attached C(L)	Mayor
18	Amendment of Signatory – Mayor’s Charities Account	Oral	Mayor
19	Revised Direct Debit and Standing Orders 2024/25	Attached C(M)	Mayor
20	PR and Press opportunities	Oral	Mayor
21	Any other business of an urgent nature and for information purposes only.	Oral	Mayor

DISTRIBUTION

Members of the Town Council

It is recommended that for the purpose of this section the Council pass the following resolution:-

“THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible nature might be discussed in relation to staff of the Council, and matters of a sensitive nature, it is advisable in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw.”