**Best of Brecon Awards 2025**

**Nomination Form**

**Nominations for the Best of Brecon Awards are now invited. To make a nomination, please outline how and why the nominee has made an outstanding voluntary contribution to the broader life of the Town and deserves recognition for that contribution.**

**Name of Nominee (s): If under 18 see below**

|  |  |
| --- | --- |
| Name (s) |  |
| Address |  |
| Phone number |  |
| Email |  |

**Parental/guardian consent is required if the Nominee is under 18 as follows:**

|  |  |
| --- | --- |
| Name of Parent/Guardian |  |
| Address |  |
| Phone number |  |
| Email |  |
| I consent to the Nomination being submitted for the above named Nominee | **Signature:** |

**Nominated by:**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Phone Number |  |
| Email |  |
| Do you give your permission for your Nomination to be disclosed to the Nominee and used for publicity purposes as appropriate? | **Yes/No (**please delete as appropriate) and provide any additional information below  **……………………………………………………………………………………….**  **……………………………………………………………………………………….** |

**Please complete the following information regarding the nomination:**

|  |
| --- |
| Awards will be made in the following categories, and the judges will select the most appropriate category under which nominations will be considered and awarded. Note that Nominees may be considered under more than one category. |
| * Young Volunteer award * Volunteer of the year award * Award for Voluntary Group or Team of the year * Personal Achievement award * Trustee award * Community Business award * Mayor’s award for outstanding contribution * Making an Environmental Difference award |
| Please tell us what difference the Nominee’s contribution has made, how their voluntary work or actions have benefitted Brecon, or enhanced the area or someone’s quality of life. Include details of any practical achievements, how their contribution stands out, and anything else you would like to mention about why they deserve recognition **350 words maximum** |
|  |
| Please feel free to send us any photos and/or videos which support the application. If you do so, please provide details of what has been sent for this purpose in the box below, which confirms your permission for Brecon Town Council to use the items listed for promotional purposes of the award and the event. |
|  |

**Please submit using our online form, or alternatively print and email completed forms before the closing date of 23rd May 2025 to** [**office@brecontowncouncil.org.uk**](mailto:office@brecontowncouncil.org.uk) **or by post to Fiona Williams, The Town Clerk, The Guildhall, Brecon, Powys LD3 7AL**

**Points to note:**

* Nominees can only win one award
* Nominations can be for individuals or more than one person, including a group

Signature of Person Submitting this Nomination: …………………………………………………………………

Date: …………………………………………………………………

**Privacy Notice**

**When you contact us**

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

**The Councils Right to Process Information**

General Data Protection Regulations Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject or

Processing is necessary for compliance with a legal obligation or

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

**Information Security**

Brecon Town Council has a duty to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies. Copies of these policies can be requested.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted. You may request the deletion of your data held by Brecon Town Council at any time.

**Children**

We will not process any data relating to a child (under 13) without the express parental/ guardian consent of the child concerned.

**Access to Information**

You have the right to request access to the information we have on you. You can do this by contacting the Town Clerk at the above address.

**Information Correction**

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact the Town Clerk to request this.

**Information Deletion**

If you wish Brecon Town Council to delete the information about you please contact the Town Clerk to request this.

**Right to Object**

If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact the Town Clerk to object.

**Rights Related to Automated Decision Making and Profiling**

Brecon Town Council does not use any form of automated decision making or the profiling of individual personal data.

**Conclusion:** In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We review our Privacy Policies to keep them up to date in protecting your data. (You can request a copy of our policies at any time).

**Complaints**

If you have a complaint regarding the way your personal data has been processed you may make a complaint to the Town Clerk, Brecon Town Council and the Information Commissioners Office [casework@ico.org.uk](mailto:casework@ico.org.uk) Tel: 0303 123 1113

Council Name: Brecon Town Council

Council Address: The Guildhall, Brecon, Powys LD3 7AL

Email Address: office@brecontowncouncil.org.uk

Telephone number: 01874 622884