

**MINUTES OF A MEETING OF THE BRECON TOWN COUNCIL HELD IN THE COUNCIL CHAMBER AND REMOTELY VIA ZOOM ON TUESDAY 27 MAY 2025 AT 7.00 P.M.**

**13/25 PRESENT**

Councillor M Matthews (Mayor in the Chair)  
Councillor R Thomas  
Councillor M Dorrance  
Councillor J Powell  
Councillor T Fretten (remote)  
Councillor M Davies (remote) (left at 7:30)  
Councillor C Walsh (remote)  
Councillor D Meredith  
Councillor M Thapa (remote)  
Councillor S Drinan (remote)  
Councillor C Walton  
Councillor L Rijnenberg  
Councillor N Stone

**In Attendance:** Fiona Williams (Town Clerk)  
Rhys Ridge-Evans (Administrative Officer)

**14/25 APOLOGIES**

Apologies were received from Councillors Perry, and Morgans. Apologies were also received from Mr R Gillard, Youth Representative.

**15/25 DECLARATIONS OF INTEREST**

There were no declarations.

**16/25 ANNOUNCEMENTS**

The Mayor provided Members with an update on engagements she has undertaken since the Annual General Meeting, which were noted.

**17/25 YOUTH REPRESENTATIVE REPORT**

Councillor Walton provided Members with an overview of the engagements that Mr Gillard has undertaken over the last month, and expressed her thanks to Mr Gillard for his assistance at the VE Day 80 event at the promenade. The Mayor reiterated thanks to Mr Gillard be placed on record for VE Day 80 contributions.

**SECTION A**

## Council Meeting 27 May 2025

### 18/25 MINUTES

The Minutes of the meeting of the Council held on 28 April 2025 (Pages 208 – 211) (copies of which had been previously circulated) were considered

#### **IT WAS RESOLVED**

**THAT the Minutes of Full Council held on 28 April 2025 be taken as read, approved as a true record, and signed.**

### 19/25 PLANNING, GUILDHALL AND STAFFING COMMITTEE – 6 MAY 2025

The Minutes of the Planning, Guildhall and Staffing Committee held on 6 May 2025 (pages 215 – 216) (copies of which had been previously circulated) were considered

#### **IT WAS RESOLVED**

**THAT the Minutes of the Meeting of the Planning, Guildhall and Staffing Committee held on 6 May 2025 be taken as read, approved as a true record, and signed.**

### 20/25 FINANCE AND COMMISSIONING OF CONTRACTS COMMITTEE – 6 MAY 2025

The Minutes of the Finance and Commissioning of Contracts Committee held on 6 May 2025 (Pages 219 – 221) (copies of which had been previously circulated) were considered

#### **IT WAS RESOLVED**

**THAT the Minutes of the Finance and Commissioning of Contracts Committee held on 6 May 2025 be taken as read, approved as a true record, and signed.**

### 21/25 ANNUAL GENERAL MEETING – 12 MAY 2025

The Minutes of the Annual General Meeting held 12 May 2025 (pages 1 – 3) (copies of which had been previously circulated) were considered

#### **IT WAS RESOLVED**

**THAT the Minutes of the Annual General Meeting held 12 May 2025 be taken as read, approved as a true record, and signed.**

## **Council Meeting 27 May 2025**

### **22/25 TERMS OF REFERENCE**

Submitted **C(A)(i)** Planning, Guildhall, and Staffing Committee Terms of Reference, **C(A)(ii)** Finance and Commissioning of Contracts Committee Terms of Reference, **C(A)(iii)** Environment and Events Committee Terms of Reference. Members discussed this item, and it was

**RESOLVED**

**THAT Terms of Reference for each Committee be approved.**

### **23/25 APPOINTMENT OF MEMBERS TO STANDING COMMITTEES**

Submitted **C(B)** Committee Membership for 2025/26. The Town Clerk informed Members that there was an amendment to the Committee membership in that Councillor Drinan is noted in the Environment and Events Committee when it should read Councillor Trish Fretten. Subject to the foregoing, it was

**RESOLVED**

**THAT the Committee Membership be approved.**

### **24/24 SUGGESTED MEETING DATES FOR 2025/26 MUNICIPAL YEAR**

Submitted **C(C)** suggested meeting dates for 2025/26 Municipal Year.

**RESOLVED UNANIMOUSLY**

**THAT the suggested Meeting Dates for 2025/26 Municipal Year be approved.**

### **25/25 APPOINTMENT TO OUTSIDE BODIES FOR 2025/26 MUNICIPAL YEAR**

Submitted **C(D)** appointments to Outside Bodies for 2025/26 Municipal Year. It was noted that Councillor Powell is this Council's appointed representative to the Christ College Governing Body. The Town Clerk notified Members that Councillor Sian Drinan has recently resigned as this Council's representative for the Jazz Stakeholder Group, due to an appointment as one of their directors. Members also noted that Brecon Pride isn't listed on the documentation. Subject to further amendments, it was

**RESOLVED**

**THAT the amendment to the Christ College governing body as noted above be approved, that Councillor Matthews becomes**

## Council Meeting 27 May 2025

**the Jazz Stakeholder Group representative, and that Brecon Pride is added to the appointment schedule as discussed.**

### **26/25 ACCOUNTS AND AUDIT FOR YEAR ENDED 31<sup>st</sup> MARCH 2025**

Submitted (copies of which had been previously circulated) :

- (a) Budget & Actual to 31 March 2025 **C(E)**
- (b) Accounts to 31<sup>st</sup> March 2025 **C(F)**
- (c) Annual Return for Audit for year ended 31 March 2025 **C(G)**
- (d) Annual Internal Audit Report within Annual Governance Statement.  
**C(H)**
- (e) Reserves analysis **C(I)**

Members considered the documents provided at (a), (b), (c), (d), and (e) and Questions 1 to 9 within the Annual Governance Statement. Following discussion, it was

#### **RESOLVED**

**THAT the Accounts to 31<sup>st</sup> March 2025 be approved as drafted, and that the figures within the Annual Return be approved, and that questions 1 to 9 in the Annual Governance Statement be answered 'yes' and that question 10 be answered 'no', and that questioning regarding to Trust Funds be answered 'yes' and that the Approval and Certification be agreed and that the Annual Internal Audit Report be received and noted, and that the Mayor signs and dates the Return accordingly, and that the Reserves Analysis be approved as drafted.**

### **27/25 STATEMENT OF ACCOUNTS PAID AND RECEIVED**

Submitted **C(J)(i)** Statement of Accounts paid to 31 March 2025, and **C(J)(ii)** Statement of Accounts received to 31 March 2025.

#### **RESOLVED**

**THAT this information be taken as received and noted.**

### **28/25 EMAIL FROM BRECON RESIDENT – FLAGS**

Submitted **C(K)** an email received from a Brecon resident concerning the flying of flags. Members discussed the current protocols in place for flag flying at the Guildhall, and discussed the content of the email, following which, it was

**Council Meeting 27 May 2025**

**RESOLVED**

**THAT Councillor Stone will draft a reply to the email and send it to the Town Clerk to circulate to all Members prior to issue.**

**29/25 EMAIL FROM COUNTY COUNCILLOR I MCINTOSH**

Submitted **C(L)** email received from County Councillor I McIntosh. Members discussed this item in detail, and it was

**RESOLVED**

**THAT Councillor Thomas will draft a response to this email, and send it to the Town Clerk for circulation to Members prior to issue.**

**30/25 EXPRESSION OF INTEREST – BRECON BOATHOUSE**

Submitted **C(M)** expression of interest submitted in relation to the Boathouse, along with acknowledgment received.

**RESOLVED**

**THAT this information be taken as received and noted.**

**31/25 TRUST ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024**

Submitted **C(N)(i)** Harley Thomas Accounts, **C(N)(ii)** Brecknock Welfare Trust Accounts, and **C(N)(iii)** Alderman Thomas Williams Accounts.

**RESOLVED**

**THAT the Trust accounts for the year ended 31 December 2024 be approved and signed.**

**32/25 ANNUAL REPORT 2025**

Submitted **C(O)** Annual Report for 2024/25. Members discussed this item, and it was

**RESOLVED**

**THAT the Annual Report for 2024/25 be approved and published.**

**33/25 TRAINING PLAN FOR APPROVAL**

## **Council Meeting 27 May 2025**

Submitted **C(P)** Training Plan for approval. The Town Clerk provided Members with an overview in relation to this agenda item, and answered queries which arose. Subject to the foregoing, it was

### **RESOLVED**

**THAT the Training Plan be approved as drafted, and published.**

#### **34/25 REPORT – GENERAL POWER OF COMPETENCY**

Submitted **C(Q)** report concerning General Power of Competency prepared by the Town Clerk and dated 19 May 2025. The Town Clerk provided an overview of the General Power of Competency. A request was made for the Town Clerk to investigate terms of Local Government borrowing and provide a report to a future meeting. Following discussion, it was

### **RESOLVED UNANIMOUSLY**

**THAT the General Power of Competency be approved with immediate effect.**

#### **35/25 APPROVAL OF STANDING ORDERS AND DIRECT DEBITS – 2025/26**

The schedule of Standing Orders and Direct Debits expected for 2025/26 had previously been circulated for approval. Members discussed this item, and it was

### **RESOLVED**

**THAT the proposed Standing Orders and Direct Debits be approved.**

#### **36/25 TO AGREE AMOUNT OF FIDELITY INSURANCE**

The Town Clerk provided Members with an overview of what the Fidelity Insurance covers, and the current level of Fidelity Insurance in place. The Town Clerk also asked Members to note that there are policy exclusions for certain situations where employees do not have written references going back for a period of three years. Following discussion, it was

### **RESOLVED**

**THAT the level of Fidelity Insurance be noted and approved.**

#### **37/25 REVIEW OF BANK MANDATE ARRANGEMENTS**

## **Council Meeting 27 May 2025**

The Town Clerk provided Members with an overview of the bank mandates for each account the Town Council holds. It was suggested that no amendments are necessary at present. Members discussed this, and it was

### **RESOLVED**

**THAT the bank mandate arrangements remain unchanged.**

#### **38/25 PR OPPORTUNITIES ARISING FROM THE MEETING**

There were no items.

#### **39/25 ANY OTHER BUSINESS**

There were no items.

#### **40/25 EXCLUSION OF THE PUBLIC AND PRESS**

### **SECTION B**

### **RESOLVED**

**THAT in view of the confidential nature of the business about to be transacted whereby matters of a possible personal nature might be discussed in relation to the finances or staff of the Council, and matters of a sensitive nature, it was advisable in the public interest that the public and press be temporarily excluded and that they be instructed to withdraw from the meeting.**