

## **Cleaning of Public Toilets**

**Location:** Public Conveniences – Lion Yard and The Promenade, Brecon

**Duration:** Two year period (or term as agreed) from 23rd July 2026

### **Main purpose of Contract**

To provide opening, closing and cleaning services at the public conveniences owned and managed by Brecon Town Council. Opening hours are:

Promenade – 7.30am/8.00am to 6.30pm April to September

Promenade – 7.30am/8.00am to 4.30pm October to March

Lion Yard – 7.30am/8.00am to 5.30pm all year (with occasional later closing dates by arrangement)

The services are required every day of the year except Christmas Day.

The successful contractor will be required to enter into a contract with Brecon Town Council and will be required to meet agreed outcomes of management of the public conveniences.

### **Agreed Outcomes of Contract**

1. To open and close public conveniences in accordance with above detailed times.
2. To maintain a very high standard of cleanliness within the toilet blocks.
3. Successful achievement of the 'Principal Responsibilities of the Contractor' as defined below.
4. Attendance at quarterly review meetings with the Town Clerk.

### **Principal Responsibilities of Contractor**

1. Opening and closing of buildings as stated.
2. Thorough cleaning of interior and exterior of building daily as required.
3. Supply and restocking of consumables to include, though not limited to, soap, cleaning products, toilet paper, disinfectant. Green/earth friendly products to be used for cleaning. Toilet paper to be recycled paper.
4. Cleaning of external and internal windows as required but at least once per month.
5. Cleaning of graffiti where possible.
6. Provision of enhanced Personal Protective Equipment for all operatives.
7. Exclusion of members of the public during cleaning.
8. Removal of all sanitary waste in accordance with waste transfer regulations (Waste Transfer approvals/licences must be obtained and copies provided to Brecon Town Council).
9. Responsibility for compliance matters including, but not limited to, provision of COSHH records for products used, and other environmental and health and safety records and management.
10. Provision of risk assessments for services provided to Brecon Town Council (to be reviewed by you six monthly and updated as required).

11. Provision of public telephone number to receive reports of problems relating to the toilets 24 hours per day and to provide referrals to solve the problem to Brecon Town Council staff as appropriate.
12. To meet as requested with the Town Clerk to discuss the services and to attend meetings of Brecon Town Council or its Committees upon being given reasonable notice to do so.
13. Ensure all records are available for inspection as requested by Brecon Town Council, when requested.
14. Ensure security of the relevant keys in order to open/close the toilets.
15. Report any problems noted in terms of building maintenance and/or health and safety to Brecon Town Council.
16. Address health and safety policies and arrangements in a pro-active manner to ensure that a high standard of safe working practice is maintained.
17. Adhere to principles and practices of policies of Brecon Town Council.
18. Provision of, at your expense without reimbursement, all equipment needed to fulfil the contract.
19. Fulfil all obligations of contract regardless of personal circumstances and ensure sufficient insurance cover against all relevant risks.
20. Compliance with all relevant laws, policies and guidance in place from time to time relating to the services being provided.